



Legislation Details (With Text)

File #: 22-3092 **Version:** 1 **Name:**

Type: Action Item **Status:** Agenda Ready

File created: 4/14/2022 **In control:** Town Council Meeting

On agenda: 5/2/2022 **Final action:**

Title: Increase Spending for Downey and Scott, Project Management For The Police Station

Sponsors:

Indexes:

Code sections:

Attachments: 1. 1. DS Memo - Potential Change Order - Construction Services Extension 040822, 2. 2. Regulatory Requirements for Agenda Items- Regular procurement over \$30,000

Date	Ver.	Action By	Action	Result
5/2/2022	1	Town Council Meeting	approved	Pass

Subject:
Increase Spending for Downey and Scott, Project Management For The Police Station
EXPLANATION AND SUMMARY :

On Jan. 7, 2019, the Vienna Town Council approved a contract with Downey and Scott for project management for the planned Police Station construction. The contract covered the design and construction phases, including leading the process to select the construction company. In no small part due to the excellent work by Downey and Scott the project is essential on time and under budget.

Due to slight increases in the length of the project, Downey and Scott is now over its initial budget of \$375,000. The company had previous change orders due to the time taken to finalize the construction contract and now have requested an additional \$48,817 to complete the project, bringing the total contract cost to \$437,897.

Even with this increase, the project is expected to be completed at approximately \$98,000 under budget.

Downey and Scott’s explanation is attached.

Town staff requests an increase in appropriation to Downey and Scott of \$48,817 for a total contract cost of \$437,497

Strategic Plan Initiative: *Vienna is a fiscally responsible community; Vienna is a safe community.*

Board or Commission of Interest: None

Departmental Recommendation : Recommend approval of appropriation increase.

Finance Recommendation : Recommend approval of appropriation increase.

Purchasing Recommendation : Recommend approval of appropriation increase.

Town Attorney Recommendation : The Town has a contract with Downey and Scott and the Town Council may approve the proposed expenditure of funds in its discretion.

Town Manager's Recommendation : I recommend the Town Council approve the appropriation to Downey and Scott, as presented.

Cost and Financing: \$48,817

Account Number: 300-000-0000-39420-48802

Decision Needed by This date: May 2, 2022

PROPOSED/SUGGESTED MOTION

"I move to approve the appropriation to Downey and Scott for \$48,817"

Or

Other action deemed necessary by Council.