



# Town of Vienna

Charles A. Robinson Jr. Town  
Hall  
127 Center Street South  
Vienna VA, 22180

## Legislation Details (With Text)

**File #:** 23-3780      **Version:** 1      **Name:**  
**Type:** Action Item      **Status:** Passed  
**File created:** 4/25/2023      **In control:** Town Council Meeting  
**On agenda:** 6/5/2023      **Final action:** 6/5/2023

**Title:** Request formal approval to increase FY2023 spending with Ross Tree Expert Company, dba RTEC Treecare, for tree maintenance and removal

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. 1. Regulatory Requirements for Agenda Items- RTEC Treecare increase spending - 6.5.23, 2. 2. Bid Tabulation, 3. 3. IFB 23-08 Tree Maintenance & Removal, 4. 4. NEW PO 20230228, 5. 5. RTEC treecare - Bid

Date	Ver.	Action By	Action	Result
6/5/2023	1	Town Council Meeting	approved	

**Subject:**

Request formal approval to increase FY2023 spending with Ross Tree Expert Company, dba RTEC Treecare, for tree maintenance and removal

### DATE(S) OF PRIOR COUNCIL CONSIDERATION OF THIS ISSUE:

### EXPLANATION AND SUMMARY :

The Department of Parks and Recreation requests approval to increase current Purchase Order (PO) 20230228 with Ross Tree Expert Company, dba RTEC Treecare, from \$74,500 to \$97,500 for tree maintenance and removal. The current FY2023 purchase order of \$74,500 is nearly exhausted. Parks and Recreation recommends spending an additional \$23,000 with this vendor, bringing total FY2023 expenditures to \$97,500.

Since the PO will exceed \$75,000, Parks and Recreation is requesting Council approval to spend \$97,500 with RTEC Treecare.

This additional funding will aid maintenance (removal and pruning) of Town trees as identified by the Town's tree inventory and assessment that may pose a threat to public and personal property.

**Strategic Plan Initiative:** Vienna as an environmentally sustainable community

**Board or Commission of Interest:** Conservation & Sustainability Commission

**Departmental Recommendation :** Recommend approval to increase PO 20230228 for Ross Tree Expert Company, dba RTEC Treecare, in the amount of \$23,000 as per terms and conditions of IFB 23-08.

**Finance Recommendation** : Recommend approval.

**Purchasing Recommendation** : Recommend approval.

**Town Attorney Recommendation** : The Town has a unit price contract with RTEC Treecare and the Town Council may approve the proposed expenditure of funds in its discretion.

**Town Manager's Recommendation** : I recommend the Town Council approve the procurement approval of \$97,500 in expenditures with Ross Tree Expert Company, dba RTEC Treecare, as presented.

Cost and Financing: \$97,500

Account Number: 100-107-1071-17120-43310

Prior Funding Approval: *Annual General Budget (Year), Amendments, CIP Budget (Year), or ARPA.*

General Fund budget transfer

Decision Needed by This date: June 5, 2023

**PROPOSED/SUGGESTED MOTION**

"I move to approve the procurement approval of \$97,500 in expenditures with Ross Tree Expert Company, dba RTEC Treecare, for tree maintenance and removal from accounts listed above under IFB 23-08.""

Or

Other action deemed necessary by Council.