



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Legislation Text

File #: 13-545, **Version:** 1

Subject:

Request for Approval of Instructor Contractors for Parks and Recreation Classes through June 30, 2015 in Excess of \$20,000 per Terms and Conditions of RFP15-01.

EXPLANATION AND SUMMARY :

Approval is required for classes and camps held through June 30, 2015 with payments exceeding \$20,000 annually. We had to estimate the amounts for all contractors that could potentially go over \$20,000 held through June 30, 2015. Each estimate will fluctuate with the increase or decrease of enrollment. Therefore, purchase orders are needed for the following Contractors:

Contractor	Amount Paid to date	Estimated thru 6/3/15	Total
All Kids Sports			
And Games, LLC	\$9,317.58	\$14,500	\$23,817.58
Nathan Greiner	\$18,440	\$3,760	\$20,560
UK Elite Soccer	\$41,998.27	\$16,000	\$57,998.27
FirstServe Tennis	\$17,480.88	\$12,500	\$29,980.88
MVP Baseball	\$28,631.15	\$15,000	\$43,631.15

Departmental Recommendation : Recommend approval of RFP contracts for classes and programs through June 30, 2015 in the amount of \$61,760. While there are currently not enough funds in 10712-43308, additional funds will be liquidated based on enrollment by June 30, 2015 and/or overall yearly revenue will exceed the total amount spent for FY15 by 30%.

Finance Recommendation : Approximately \$54,000 available funds as of 4/28/15; remaining \$7760 contingent upon liquidation of other vendor encumbrances.

Purchasing Recommendation : Recommend Approval

Town Attorney Recommendation : The Town Council may approve the proposed Instructor Contractor contracts and authorize the expenditure of funds for such instructors in its discretion.

Town Manager's Recommendation : I recommend the Town Council approve an amount not to exceed \$14,500 for All Kids Sports and Games, \$3,760 for Nathan Greiner, \$16,000 for UK Elite, \$12,500 for FirstServe Tennis and \$15,000 MVP Baseball through June 30, 2015 as presented.

Cost and Financing: \$61,760

Account Number: 10712-43308

Decision Needed by This date: May 11, 2015

PROPOSED/SUGGESTED MOTION

"I move to approve an amount not to exceed \$14,500 for All Kids Sports and Games, \$3,760 for Nathan Greiner, \$16,000 for UK Elite, \$12,500 for FirstServe Tennis and \$15,000 MVP Baseball through June 30, 2015 for classes and camps from account number 10712-43308."

Or

Other action deemed necessary by Council.