



Town of Vienna

Charles A. Robinson Jr.
Town Hall
127 Center Street South
Vienna VA, 22180

Legislation Text

File #: 19-1468, **Version:** 1

Subject:

Request to award RFP 20-02 a contract for On-Call Environmental Professional Services to Wood Environment & Infrastructure Solutions.

EXPLANATION AND SUMMARY : In order to ensure continued compliance with our MS-4 permit and maintain the Town's stormwater program, staff relies on professional consultant support. The previous contract for this service has expired, and the Town has advertised a new request for proposals.

Proposals were received from eight (8) companies.

As a result of an initial evaluation by three (3) Evaluation Committee members, the top three (3) companies, Wood Environment & Infrastructure Solutions, Stantec Engineering, and Schnabel Engineering, were interviewed.

After interviews, Wood was the top-ranked company. The company has been determined to be a responsive and responsible bidder. After negotiations with the vendor, a rate schedule has been agreed upon.

Staff recommends that award of RFP 20-02 to be made to:
Wood Environment & Infrastructure Solutions, Inc. 4795 Meadow Wood Lane, Suite 310E Chantilly, VA 20151

Quotes for specific tasks will be prepared and brought to Council for award when warranted.

Departmental Recommendation : Recommend approval.

Finance Recommendation : Recommend approval.

Purchasing Recommendation : Recommend approval.

Town Attorney Recommendation : The Town solicited requests for proposals for an on-call environmental professional services contract, and Town Council may award the contract to the highest-rated responsive and responsible bidder.

Town Manager's Recommendation : I recommend the Town Council award a contract for on-call environmental professional services to Wood Environment & Infrastructure Solutions, as presented.

Cost and Financing: N/A

Account Number: N/A

Decision Needed by This date: November 4, 2019

PROPOSED/SUGGESTED MOTION

"I move to (award/reject) a contract for on-call environmental professional services to Wood Environment & Infrastructure Solutions."