



Town of Vienna

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Town Hall
127 Center Street South
Vienna VA, 22180

Legislation Text

File #: 23-3780, **Version:** 1

Subject:

Request formal approval to increase FY2023 spending with Ross Tree Expert Company, dba RTEC Treecare, for tree maintenance and removal

DATE(S) OF PRIOR COUNCIL CONSIDERATION OF THIS ISSUE:

EXPLANATION AND SUMMARY :

The Department of Parks and Recreation requests approval to increase current Purchase Order (PO) 20230228 with Ross Tree Expert Company, dba RTEC Treecare, from \$74,500 to \$97,500 for tree maintenance and removal. The current FY2023 purchase order of \$74,500 is nearly exhausted. Parks and Recreation recommends spending an additional \$23,000 with this vendor, bringing total FY2023 expenditures to \$97,500.

Since the PO will exceed \$75,000, Parks and Recreation is requesting Council approval to spend \$97,500 with RTEC Treecare.

This additional funding will aid maintenance (removal and pruning) of Town trees as identified by the Town's tree inventory and assessment that may pose a threat to public and personal property.

Strategic Plan Initiative: Vienna as an environmentally sustainable community

Board or Commission of Interest: Conservation & Sustainability Commission

Departmental Recommendation : Recommend approval to increase PO 20230228 for Ross Tree Expert Company, dba RTEC Treecare, in the amount of \$23,000 as per terms and conditions of IFB 23-08.

Finance Recommendation : Recommend approval.

Purchasing Recommendation : Recommend approval.

Town Attorney Recommendation : The Town has a unit price contract with RTEC Treecare and the Town Council may approve the proposed expenditure of funds in its discretion.

Town Manager's Recommendation : I recommend the Town Council approve the procurement approval of \$97,500 in expenditures with Ross Tree Expert Company, dba RTEC Treecare, as presented.

Cost and Financing: \$97,500

Account Number: 100-107-1071-17120-43310

Prior Funding Approval: *Annual General Budget (Year), Amendments, CIP Budget (Year), or ARPA.*
General Fund budget transfer

Decision Needed by This date: June 5, 2023

PROPOSED/SUGGESTED MOTION

"I move to approve the procurement approval of \$97,500 in expenditures with Ross Tree Expert Company, dba RTEC Treecare, for tree maintenance and removal from accounts listed above under IFB 23-08."

Or

Other action deemed necessary by Council.